

COURSE OUTLINE

1. GENERAL

SCHOOL	ECONOMICS AND BUSINESS ADMINISTRATION		
DEPARTMENT	ACCOUNTING AND FINANCE		
LEVEL OF STUDY	HIGHER EDUCATION (BACHELOR'S)		
COURSE CODE	820101	SEMESTER	Spring – 2nd
COURSE TTITLE	MACROECONOMICS		
AUTONOMOUS TEACHING ACTIVITIES		HOURE PER WEEK	ECTS
Lectures		4	5
COURSE TYPE	Foundation		
PREREQUISITE COURSES	No		
LANGUAGE OF INSTRUCTION AND EXAMINATION	Greek		
COURSE OFFERED TO ERASMUS STUDENTS	No		
COURSE URL	http://eclass.acc.teithe.gr/openeclass/		

2. LEARNING OUTCOMES

Intended learning outcomes of the course
<p>Upon successful completion of this course, the student will be able to:</p> <ul style="list-style-type: none"> • become familiar with the basic principles of macroeconomics • understand the macroeconomics environment, where companies direct their activities • analytically approach the shaping up and the changes of the basic sizes of a given economy
General skills

3. COURSE CONTENTS

<ul style="list-style-type: none"> • Basic macroeconomics principles. • National product, revenues and national expenditure. • Consumption, investment and savings meaning and correlations. • The Keynes index and its importance in development, expansion and inflation. • The state, its intervention in the economy and its re-allocating function. • Inflation, causes, types and the policy of inflation and anti-inflation. • Full time employment policy and unemployment. • Economic fluctuations. • Economic development.

4. INSTRUCTION METHODS - ASSESSMENT

MODE OF INSTRUCTION	Lectures	
	Distance learning	
TUITION METHODS	<i>Method</i>	<i>Workload per semester</i>
	Lectures	52
	Study and analysis of bibliography	21
	Autonomous study	52
	Total contact hours and training	125
ASSESSMENT	Final Exam	

5. PRESCRIBED TEXTS-REFERENCES - BIBLIOGRAPHY

- 1) Mankiw N. Gregory: Theory of Macroeconomics. Gutenberg Publications
- 2) Peto Rudolf: Theory of Macroeconomics and its Application in Economic and Political terms. Propompos Publications
- 3) Lianou P.T. - Benou E.T.: Theory of Macroeconomics and Policy. Benou Publications, Athens.
- 4) Dornbusch Rudiger- Fischer Stanley: Macroeconomics. Kritiki Publications
- 5) Abel B. Andrew-Bernanke S. Ben-Croushore Dean: Macroeconomics. Kritiki Publications
- 6) Kotti A. and Kotti G: Contemporary Macroeconomics. Benou E. Publications, Athens 2000
- 7) Kinti A.-Pournaraki E.: Principles of Economic Analysis. Ikonimikon Publications, Athens
- 8) Burda Michael-Wyplosz Charle: European Macroeconomics. Gutenberg Publications
- 9) Krugman Paul-Wells Robin: Macroeconomics. Epikentro Publications
- 10) Blanchard Olivier: Macroeconomics. Epikentro Publications
- 11) Stiglitz E. Joseph-Walsh E Carl: Principles of Macroeconomics. Papazisi Publications, Athens 2009

COURSE OUTLINE

1. GENERAL

SCHOOL	MANAGEMENT AND ECONOMICS		
DEPARTMENT	ACCOUNTING AND FINANCE		
LEVEL OF STUDY	UNDERGRADUATE		
COURSE CODE	820201	SEMESTER	Spring
COURSE TITLE	MONEY – CREDIT - BANKING		
AUTONOMOUS TEACHING ACTIVITIES		HOURE PER WEEK	ECTS
Lectures		3	5
Laboratory work			
COURSE TYPE	Scientific Area		
PREREQUISITE COURSES	-		
LANGUAGE OF INSTRUCTION AND EXAMINATION	Greek		
COURSE OFFERED TO ERASMUS STUDENTS	No		
COURSE URL			

2. LEARNING OUTCOMES

Intended learning outcomes of the course
<p>Upon successful completion of this course, the student will be able to understand concepts related to:</p> <ul style="list-style-type: none"> • The theory of money • The theory of credit policy • The financial system
General skills
<p>Adapt to new situations Work autonomously Work in teams Work in an international context Advance free, creative and causative thinking</p>

3. COURSE CONTENTS

<ul style="list-style-type: none"> • Functions of Money • Money Supply and Demand • Rate of interest theory • Money substitute • Banking System • Financial Markets and means

- Money and Capital Markets
- Exchange Markets
- Eurodollar Market
- International Monetary Fund

4. INSTRUCTION METHODS - ASSESSMENT

Mode of instruction	Lectures	
Use of ICT	E-mail contact with students	
TUITION METHODS	Method	Workload per semester
	Lectures	39
	Laboratory work	
	Study and analysis of scientific papers and book chapters	43
	Seminars	
	Case study	
	Autonomous study	43
	Total contact hours and training	125
ASSESSMENT	Written examinations (80%) Project (20%)	

5. PRESCRIBED TEXTS-REFERENCES

- Prescribed Texts:

Kiochos P. – Papanikolaou G. (2011) "Money – Credit – Banking" E.Kiochou Ed.

Carter H. – Partington I. "Applied Economics in Banking & Finance" Oxford University Press

- References:

- Academic journals:

- Archives of Economic History
- Journal of Monetary Economics
- Journal of Banking and Finance

COURSE OUTLINE

1. GENERAL

SCHOOL	BUSINESS & ECONOMICS		
DEPARTMENT	ACCOUNTING & FINANCE		
LEVEL OF STUDY	UNDERGRADUATE		
COURSE CODE	820301	SEMESTER	EASTERN (B')
COURSE TITLE	RESEARCH METHODOLOGY		
AUTONOMOUS TEACHING ACTIVITIES	HOURS PER WEEK	ECTS	
Lectures & Practice Exercises	4	5	
COURSE TYPE	Foundation		
PREREQUISITE COURSES	-		
LANGUAGE OF INSTRUCTION AND EXAMINATION	Greek		
COURSE OFFERED TO ERASMUS STUDENTS	Yes (Only with project and/or essay)		
COURSE URL	http://eclass.acc.teithe.gr/openeclasse/		

2. LEARNING OUTCOMES

Intended learning outcomes of the course
<p>Upon successful completion of this course, students you will be able to:</p> <ul style="list-style-type: none"> • To structuring a research study • To implement ethical rules by the researcher • To carry out a literature search around a research topic • To plan and prepare their own research • To analyze the quantitative and/or qualitative research data collected using the statistical package SPSS • To make online surveys • To write a paper and present the findings of their research to academic and professional public.
General skills
<ul style="list-style-type: none"> • Find, analyze and synthesize data and information by the use of appropriate technologies • Autonomous work • Work in a multidisciplinary environment • Generating new research ideas • Exercise of criticism and self-criticism • Promotion of the free, creative and inductive thinking.

3. COURSE CONTENTS

<ul style="list-style-type: none"> • Research Methodology • Quantitative and qualitative methods • Analysis of quantitative and qualitative data

- Using the statistical package SPSS
- Procedure for writing scientific papers
- Presentation of scientific paper
- Writing scientific papers.

4. INSTRUCTION METHODS - ASSESSMENT

Mode of instruction	Teaching face to face in the class, Discussion of Practical Exercises, Teamwork Research and Individual task	
Use of ICT	Power point Presentations Using ICT in teaching and Communicating with Students (E-Class) Special Software for data analysis (SPSS)	
TUITION METHODS	Method	Workload per semester
	Lectures	26
	Practical Exercises	26
	Teamwork Research	13
	Individual task	20
	Autonomous Study	40
	Total contact hours and training	125
Mode of instruction	Participation in Practical Exercises (15%) Make demonstrative teamwork research (10%) Make individual task and presenting it to the public (30%) Final Exam with multiple choice questions (45%)	

5. PRESCRIBED TEXTS-REFERENCES

In Greek

- Bell, J. (2001). *Methodological design of educational and social research*. Gutenberg, Athens.
- Grawitz, M. Brimo A., Jahoda M. (2004). *Introduction to the Methodology and Techniques of Social Research*, Athens.
- Howard K. & Sharp, J. *The Scientific Study*, Publications Gutenberg, Athens.
- Javeau, C. *The Questionnaire Survey*, Ed. Typothito, Athens.
- Robson, C. (2007) *The Investigation of the Real World*, Ed. Gutenberg, Athens.
- Gemtos P. (2003). *The social sciences*, Ed. Typothito, Athens.
- Dimitropoulos (2004). *Introduction to Methodology of Scientific Research*, Ed. Ellin, Athens.
- Zafiroopoulos, K. (2005). *How is a Scientific Paper? Scientific Research and Essay Writing*, Ed. Review, Athens.
- Theophilidis, X. *Writing scientific papers*, Ed. Dardanos Athens.
- Iosifides Spyridakis I. M. (2006). *Qualitative Social Research*, Ed. Kritiki, Athens.
- Mantzara , G. (2007). *Scientific Research, Publishing*, Ed. Karamfyllidou K., Thessaloniki.
- Pappas, I. *The Methodology of Scientific Research in the Humanities*, Publisher Kardamitsa.
- Sahinis - Kardasi A. (2000). *Research Methodology*, Beta, Athens.
- Siardos G. (2005). *Methodology of Sociological Research*, Ed. Ziti, Thessaloniki.
- Psarrou M., Zafiroopoulos , K. *Scientific Research*, Ed. Typothito, Athens.

in English

Drucker Peter, (1994). *The Practice of Management*, Harper-New York..
Koontz H. & Weihrich H., *Essentials of Management*, 5th edition, McGraw-Hill.
Morris & Willey, (1996). *The Corporate Environment*, Pitman Publishing Co..
Welford & Prescott, (1996). *European Business*, 2nd edition, Pitman Publishing.

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1. GENERAL

SCHOOL	ECONOMICS AND BUSINESS ADMINISTRATION		
DEPARTMENT	ACCOUNTING AND FINANCE		
LEVEL OF STUDY	HIGHER EDUCATION (BACHELOR'S)		
COURSE CODE	820401	SEMESTER	2
COURSE TITLE	FINANCIAL ACCOUNTING II		
AUTONOMOUS TEACHING ACTIVITIES		HOURE PER WEEK	ECTS
Lectures		4	7
COURSE TYPE	Scientific Area		
PREREQUISITE COURSES	Financial Accounting I		
LANGUAGE OF INSTRUCTION AND EXAMINATION	Greek		
COURSE OFFERED TO ERASMUS STUDENTS	No		
COURSE URL	http://www.acc.teithe.gr/e-class		

2. LEARNING OUTCOMES

Intended learning outcomes of the course
<p>By the end of the module the students will be able to understand the following topics:</p> <p>Depreciation of fixed assets.</p> <p>Accounting methods and accounting systems.</p> <p>Accounting valuation of assets and liabilities.</p> <p>Accounting For Foreign Currency Transactions.</p> <p>Accounting Branch.</p> <p>Accounting for provisions and liabilities.</p> <p>Preparing for End-of-Year Accounting</p>
General skills
<p>Retrieve, analyze and synthesize data and information with the use of necessary technologies - Make decisions - Work autonomously - Work in teams.</p>

3. COURSE CONTENTS

Depreciation of fixed assets.

Accounting methods and accounting systems.

Accounting valuation of assets and liabilities.

Accounting For Foreign Currency Transactions.

Accounting Branch accounting for provisions and liabilities

Preparing for End-of-Year Accounting

4. INSTRUCTION METHODS - ASSESSMENT

MODE OF INSTRUCTION	Lectures	
USE OF ICT	Power point presentations	
TUITION METHODS	Method	Workload per semester
	Lectures	52
	Autonomous study	48
	Project Assignments	50
	Total contact hours and	175
ASSESSMENT	1) Written final examinations (60%) - Project Assignment (40%) 2) Oral final examinations (60%) - Project Assignment (40%) 3) Written final examinations (100%)	

5. PRESCRIBED TEXTS-REFERENCES

- ΕΛ.ΚΕ.ΠΑ ,(1987) Ελληνικό Γενικό Λογιστικό Σχέδιο, Β΄ έκδοση, Αθήνα
- Χατζής , Α., (2011), «ΧΡΗΜΑΤΟΟΙΚΟΝΟΜΙΚΗ ΛΟΓΙΣΤΙΚΗ ΘΕΩΡΙΑ - ΕΦΑΡΜΟΓΕΣ», Θεσσαλονίκη, σελ 504
- ANTHONY, R., REECE AND J. HERTENSTEIN (1995), Accounting Text and Cases, Irwin, USA.
- BAKER N., ELGERS P.T., ASEBROOK R.J. (1988) Financial Accounting. Concepts and Practices, Harcourt Brace Jovanovich

COURSE OUTLINE

1. GENERAL

SCHOOL	ECONOMICS AND BUSINESS ADMINISTRATION		
DEPARTMENT	ACCOUNTING AND FINANCE		
LEVEL OF STUDY	HIGHER EDUCATION (BACHELOR'S)		
COURSE CODE	820501	SEMESTER	Spring – 2 nd
COURSE TITLE	BUSINESS STATISTICS		
AUTONOMOUS TEACHING ACTIVITIES		HOURE PER WEEK	ECTS
Lectures		4	4
COURSE TYPE	Foundation		
PREREQUISITE COURSES	-		
LANGUAGE OF INSTRUCTION AND EXAMINATION	Greek		
COURSE OFFERED TO ERASMUS STUDENTS	No		
COURSE URL	http://eclass.acc.teithe.gr/openeclass/courses/ACC2_100/		

2. LEARNING OUTCOMES

Intended learning outcomes of the course
<p>Upon successful completion of this course, the student will be able to:</p> <ul style="list-style-type: none"> • Understand the basic concepts of Statistics and Probability. • Understand their use in Economics and Business. • Analyze Information from Economic data. • Make inferences and carry out economic applications.
General skills
<ul style="list-style-type: none"> • Retrieve, analyze and synthesize data and information with the use of necessary technologies. • Make decisions. • Work autonomously. • Work in teams. • Advance free, creative and causative thinking.

3. COURSE CONTENTS

<ul style="list-style-type: none"> • Descriptive Statistics (frequencies, diagrams, measures of location and variations) • Elements of Probability Theory (probability definition, density probability, random variables). • Basic Distribution Functions (Binomial, Poisson, Normal) • Parameters Estimation and Hypothesis Testing.

- Applications in Economics.

4. INSTRUCTION METHODS - ASSESSMENT

Mode of instruction	<ul style="list-style-type: none"> • Lectures • Asynchronous learning (e-class) 	
Use of ICT	<ul style="list-style-type: none"> • Power point presentations • Lectures notes in e-class • Internet • E-mail contact with students 	
TUITION METHODS	Method	Workload per semester
	Lectures	52
	Laboratory work	
	Autonomous study	48
	Total contact hours and training	100
ASSESSMENT	Written examinations (100 %)	

5. PRESCRIBED TEXTS-REFERENCES

Prescribed Texts:

- Γ. Δρόσος, Στατιστική και Ανάλυση Δεδομένων, εκδ. Ανικκούλα, 2006
- Gerald Keller, Στατιστική για Οικονομικά και Διοίκηση Επιχειρήσεων, Εκδ, Επίκεντρο, 2010
- Amir Aczel, Jayavel Sounderpandian, Στατιστική σκέψη στον κόσμο των επιχειρήσεων, Broken Hill Publishers LTD, 2013.
- Chambers, I.M., & W. S. Cleveland, Graphical Methods for Data Analysis. Boston: Duxbury Press, 1983
- Tuckey, J. W., Exploratory Data Analysis, Reading, Mass.: Addison – Wesley Publishing, 1977.

Academic journals:

- Journal of Business & Economic Statistics
- Journal of Economics and Statistics
- The Review of Economics and Statistics

COURSE OUTLINE

1. GENERAL

SCHOOL	ECONOMICS AND BUSINESS ADMINISTRATION		
DEPARTMENT	ACCOUNTING AND FINANCE		
LEVEL OF STUDY	HIGHER EDUCATION (BACHELOR'S)		
COURSE CODE	820601	SEMESTER	Spring (2 ND semester)
COURSE TITLE	DATA BASE AND SPREADSHEETS		
AUTONOMOUS TEACHING ACTIVITIES		HOURE PER WEEK	ECTS
Lectures(LE) +Practice Exercises(PE)		2LE+2PE	4
COURSE TYPE		Skills Development	
PREREQUISITE COURSES	-		
LANGUAGE OF INSTRUCTION AND EXAMINATION	Greek		
COURSE OFFERED TO ERASMUS STUDENTS	No		
COURSE URL	http://www.acc.teithe.gr/e-class		

2. LEARNING OUTCOMES

Intended learning outcomes of the course

The course constitutes the basic tool for the comprehension of Relational Databases and Spreadsheets (DB&SS). The course covers concisely important part of significances, realizations and capabilities of DB&SS. More analytically, creation, structure, process, projection, etc of the DB&SS are included.

The Practice Exercises enables students of acquiring practical dexterities relative with the effective application of DB&SS in the enterprises and the economy generally.

Upon successful completion of this course, the student will be able:

1. To approach theoretically but also methodologically the new relative environments
2. To draw and materialize Data Bases and Spreadsheets.
3. For comprehensive or even eclectic exploration of main characteristics and operations of Data Bases and Spreadsheets.
4. To combine both Data Bases and Spreadsheets so that they solve enterprising problems with new tools and techniques in a permanently altered competitive environment

General skills

- Autonomous work
- Common Work
- Work in international environment
- Promotion of free, creative and inductive thought
- Search, analysis and management of data and information, with the use of essential technologies
- Decision-making
- Resolving of enterprising problems

3. COURSE CONTENTS

<ul style="list-style-type: none"> • Introduction to Relational Data Bases – Review of Microsoft Access and the “Jet database Engine” <ul style="list-style-type: none"> ✓ Creation and Management of Data Bases <ul style="list-style-type: none"> ◆ Table creation ◆ Queries creation ◆ Form design ◆ Import, export and data access ◆ Report design etc <ul style="list-style-type: none"> • Applications (Microsoft Access) • Introduction to Spreadsheets – Review of Microsoft Excel <ul style="list-style-type: none"> ✓ Creation and process of Spreadsheets <ul style="list-style-type: none"> ◆ Registration and process of data in Microsoft Excel <ul style="list-style-type: none"> • Basic principles • Formulas and Functions • Charts • Working with collective tables ◆ Reception of exterior data • Combination of Data Bases and Spreadsheets

4. INSTRUCTION METHODS - ASSESSMENT

Mode of instruction	<ul style="list-style-type: none"> • Lectures, Practice exercises, projects 		
Use of ICT	<ul style="list-style-type: none"> • Computer based Practice Exercises • Projects Power point presentations • Uploading of Educational material in Dept site • ICT contacts with students 		
TUITION METHODS	Method	Workload per semester	
	Lectures- Practice exercises	52	
	Project	28	
	Autonomous study	20	
	Total contact hours and training	100	
ASSESSMENT	<p>Written Examinations including:</p> <ul style="list-style-type: none"> • Multiple Choice test and short Questions exams (60%) • Project (40%) 		

5. PRESCRIBED TEXTS-REFERENCES

<p>– <i>Prescribed Texts:</i></p> <ul style="list-style-type: none"> • <i>Lecturer notes</i> <p>– <i>References:</i></p> <p><u>Greek</u></p> <ul style="list-style-type: none"> • <i>Kehri's E. (2005).</i> Relational Data Bases - <i>Theory and Laboratorial Exercises.</i> ISBN: 960-218-448-5. • <i>Stephen L. Nelson, Julia Kelly (2002).</i> <i>Complete guide of Greek Office XP.</i> • <i>Curtis D. Frye (2007)</i> <i>Microsoft Office Excel 2007 Step by Step, Klejdarjthmos, ISB: 978-960-461-055-6.</i> <p><u>Foreign language</u></p> <ul style="list-style-type: none"> • <i>N Gee, R (2001)</i> <i>Financial Accounting Projects Using Microsoft Office, Thomson, ISBN: 0-324-02820-2.</i> • <i>Williams B.K. and S. Sawyer (2001.)</i> <i>Using Information Technology: A Practical Introduction to Computers and Communications, McGraw-Hill.</i>
